**Public Procurement and Disposal of Assets Authority**

# PUBLIC NOTICE

## PROVISION OF INSURANCE SERVICES

Procurement Reference Number: PPDA/INS/11/2026-2027

1. The **Public Procurement and Disposal of Assets Authority (PPDA)** has funds within the Procuring Entity's budget to be used for the acquisition of insurance services.

2. The Public Procurement and Disposal of Assets Authority invites sealed bids from eligible bidders for the provision of insurance services.

3. Bidding will be conducted in accordance with the open national bidding procedures contained in the Government of Malawi's Public Procurement Act 2017 and is open to all bidders from eligible source countries.

4. Interested eligible bidders may obtain further information from **PPDA** and inspect the bidding documents at the address given below at 7(a) from **09:00 to 15:00 hours**.

5. A complete set of Bidding Documents in English may be purchased by interested bidders from the address shown at 7 (b) below and upon payment of a non-refundable fee of **MK10,000.00**. The method of payment will be **Bank Deposit**.

**PPDA Account, NBM, Capital City Branch,**

**A/c # 0001005624416**

6. Bids must be delivered to the address shown at 7 (c) below at or before **10:00 hours on 13th November 2026**. All bids must be accompanied by a bid securing declaration. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address shown at 7 (d) below at **14:00 on 13th November 2026**.

7 (a) Address documents may be inspected at:

**Procurement and Disposal Unit**

**Jireh Bible House, Area 3**

**Private Bag 383**

**Lilongwe**

(b) Address documents will be issued from:

**PPDA, Accounts Office**

**Jireh Bible House, Area 3**

(c) Address Bids must be delivered to:

**Jireh Bible House, Area 3,**

**PPDA Tender Box**

**Private Bag 383**

**Lilongwe 3**

(d) Address of Bid Opening:

**PPDA Main Boardroom**

**Jireh Bible House**

**Area 3**